

City of Cambridge
City Council Meeting
Monday April 17, 2023
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday April 17, 2023, the Cambridge City Council convened in open public meeting at 6:30 P.M. on April 17, 2023 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. City Staff present were City Clerk/Treasurer Courtney Stanton, City Attorney Lisa Shifflet, and Utility Supervisor David Houghtelling. Visitors present were Melissa Jackson *Cambridge Economic Development*, Genny Kubik *Valley Voice*, Sara Calvert, Amanda Huxoll, and Chris Haveman. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: The City Council received a copy of the minutes April 3, 2023 and the claims report. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve minutes of April 3, 2023 and claims report. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

4/17/2023

Period 3/20/2023 to 4/17/2023

Claim Number	Check No.	Vendor, For	Amount	Dept. Total
		<u>Combined Utility</u>		
1	33282	Ag Valley, Fuel	180.46	
2	33283	BIC WATER PURCHASED	2,115.80	
3	33284	BLUE CROSS BLUE SHIELD HEALTH INSURANCE	13,444.06	
4	33285	BRICO PEST CONTROL	88.00	
5	33286	CAMBRIDGE VARIETY STORE	108.84	
6	33287	CARDMEMBER SERVICE	435.63	
7	33288	CONTRYMAN ASSOCIATES	38,500.00	
8	33289	LORD'S INC.	98.47	
9	33290	MORSE EQUIPMENT CO. LLC	18,400.00	
10	33291	NEBRASKA INTERACTIVE	385.60	
11	33292	NORTHWESTERN MUTAUL LIFE ANNUITY	3,139.73	
12	33293	SCHABEN SANITATION	503.59	
13	33294	SOUTHWEST FARM AND AUTO	52.25	
14	33295	SWANSON SIGN COMPANY INC.	590.00	
15	33296	TWIN VALLEY PUBLIC POWER	589.89	
16	33297	USUABLE LIFE, LIFE INSURANCE	81.00	

17	ACH	Payroll	7,831.60	
18	33298-033300	Payroll	3,226.32	
				89,771.24
		TOTAL		
		City of Cambridge		
19	50965	AG VALLEY, FUEL	61.80	
20	50966	ANEW, FUEL	122.42	
21	50967	BETHANY STRITT, EMPLOYEE DEDUCTIBLE	3.23	
22	50968	BOUND TREE MEDICAL, LLC	151.25	
23	50969	CAMBRIDGE VARIETY STORE	404.22	
24	50970	CAMBRIDGE VARIETY STORE	132.42	
25	50971	CAMBRIDGE ROTARY CLUB	4,540.00	
26	50972	CAMBRIDGE SUPERMARKET, SUPPLIES	14.79	
27	50973	CARDMEMBER SERVICE, POSTAGE	40.65	
28	50974	CENTURYLINK, POLICE PHONE	59.96	
29	50975	CROUCH RECREATION, SWINGS	802.55	
30	50976	DEMCO	299.81	
31	50977	EAKES OFFICE PLUS	34.78	
32	50978	FAW GARAGE 2023 FIRETRUCK	56,975.00	
33	50979	FURNAS COUNTY CLERK FILING FEE	50.00	
34	50980	CENGAGE LEARNING INC./GALE	136.84	
35	50981	GAME AND FISH SUBSCRIPTION	42.97	
36	50982	GREG HOWERTER EMPLOYEE DEDUCTIBLE	8.35	
37	50983	GROSHONG CONTSTRUCTION	126.00	
38	50984	HIGHLIGHTS SUBSCRIPTION	39.96	
39	50985	JEFF QUINN, MAGICIAN PERFORMANCE	400.00	
40	50986	MIDAMERICA BOOKS KIDS NONFICTION	257.60	
41	50987	MOUSEL, BROOKS, SCHNEIDER	453.50	
42	50988	NEBRASKA DEPARTMENT OF ENVIROMENT	280.00	
43	50989	OVERDRIVE, INCE ADVANTAGE EBOOK AND AUDIO BOOKS	517.82	
44	50990	REAL SIMPLE SUBSCRIPTION	20.00	
45	50991	SOUTHWEST FARM AND AUTO	215.44	
46	50992	TIME SUBSCRIPTION	20.00	
47	50993	PRODUCTION COST	104.74	
48	50994	VIAERO WIRELESS	326.90	
49	50995	Payroll	175.64	
50	50996	LEWIS MOTOR SPORTS, INC.	178.09	
		TOTAL		66,996.73
		<u>CITY OF CAMBRIDGE TIF</u>		
51	1180	CLINE, WILLIAMS WRIGHT	3,875.24	
52	1181	CLINE, WILLIAMS WRIGHT	439.00	
		<u>LB840</u>		4,314.24
53	4668	CAMBRIDGE COMMUNITY DAYCARE	1,396.25	
54	4669	CARDMEMEBER SERVICE, MICROSOFT ZOOM	124.68	

55	4670 TEAMATES, BRAN AD	22.50	
			1,543.43
		162,625.6	162,625.6
	TOTAL	4	4

Public Hearing: Mayor Gunderson opened the public hearing at 6:30 P.M. and read by title the purpose of the public hearing Citizen Advisory Report. Melissa Jackson reported forty active accounts. There were 3 Down Payment Assistance applications and 3 Business Grant applications. Melissa also reported donations received for the Cambridge Community Daycare Foundation. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve Citizen Advisory Report. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Mayor Gunderson closed the public hearing at 6:34 P.M.

Reports of Officers, Boards and Committees

A. Miller and Associates – Nothing to report

B. Economic Development Director Report – Nothing to report

C. Ambulance/Fire Reports – John Kutnink reported Cambridge Rescue is waiting to receive grants that were applied for.

D. Planning Commission Reports –Planning Commission Minutes April 12, 2023. City council denied conditional use permit for Short-term Rental in “R1” Single family residential zone at 914 Niobrara, Roger and Kathleen Seymour. Notice needs to be posted to property prior to May 10, 2023 Planning Commission meeting. Roger and Kathleen Seymour need to provide a complete list of property owners within 300 feet of the property lines and complete listing was not supplied. Jeff Ommert stated the motion, seconded by John Kutnink, to approve Planning Commission Minutes of April 12, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

E. Cemetery Report – Nothing to report.

F. Library Report – Library Board minutes April 12, 2023. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve Library Board minutes of April 12, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Vernita Saylor stated the motion, seconded by Nora McGowen, to approve Tobiann Springer Library Board appointment for treasurer. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

G. Museum Report – Kevin Banzhaf stated the motion, seconded by John Kutnink, to approve Museum Board minutes of April 12, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

H. Park Board Report – Nothing to report.

I. Utility Supervisor Report – Dave Houghtelling reported street sweeper was in town and streets have been swept. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve armor coating schedule as presented in the amount of \$83,290.00. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. The city worked with West Central today on nuisance abatement and went well.

Dave reported they have been working on sprinklers in park. Water usage for BIC is already up as people are starting to water their lawns, so consumers need to be mindful of water usage. Rob started last Thursday in the park and is getting mowers ready to go for the season.

Lisa Shifflet entered.

J. City Clerk/Treasurer Report – Courtney Stanton provided Financial Statements for the period ending March 31, 2023. Contryman Associates, P.C. will no longer be performing the annual audit for the City of Cambridge. Request for Proposals will be sent out to auditing firms to perform the next year’s annual audit. Courtney approached the council about combining the city account and the combined utilities account. Combining these accounts would be beneficial for many different reasons. Kevin Banzhaf stated the motion, seconded by Vernita Saylor, to approve combining city account and combined utilities account. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. John Kutnink stated the motion, seconded by Mike Harris, to approve closing swim team savings in the amount of \$126.67 and pool concessions in the amount of \$111.44 and move funds to the swimming pool account. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Kevin Banzhaf stated the motion, seconded by Mike Harris, to approve annuity trust account in the amount of \$120. 18 and moving funds the general account. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Vernita Saylor stated the motion, seconded by Mike Harris, to approve moving the donation for public art in the amount of \$556.29 to the general fund and ear mark for public art. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Kevin Banzhaf stated the motion, seconded by Vernita Saylor, to approve moving property tax reserve savings in the amount of \$16,995.65 to property tax reserve. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Courtney informed the city council she had been approached by Cross Creeks Golf Links asking if it would be possible to include the club house manager and greens superintendent on the city’s health insurance plan. Steve Johnson stated that the Cross Creeks Golf Links staff would have to be a city staff member to make that work. Steve said he would look into alternatives.

Unfinished Business:

- A. Swimming pool hours of operation were discussed and set for Sunday thru Friday from 1:00 to 5:00 and 6:30 to 8:30. Saturday hours will be 1:00 to 7:00. Sara Calvert recommended hiring Michael Brodd for swimming pool assistant manager. Nora McGowen stated the motion, seconded by Kevin Banzhaf, to approve hiring Michael Brodd as swimming pool assistant manager. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Wages for swimming pool staff were discussed and recommended by swimming pool manager Sarah Calvert. John Kutnink stated the motion, seconded by Jeff Ommert, to approve setting swimming pool staff wages as recommended by Sara Calvert. Voting yes were Vernita Saylor,

John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

- B. City council discussed wages for cemetery and park. Mike Harris stated the motion, seconded by Kevin Banzhaf, to approve cemetery staff wage set at \$13.00 per hour for Lyle Calvert and park mowing/maintenance staff wage set at \$12.00 for Rob Musil and Dillon Downer. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.
- C. John Kutnink stated the motion, seconded by Vernita Saylor, to waive 3 readings Ordinance No. 816. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve Ordinance No. 816. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

Ordinance No. 816

AN ORDINANCE OF THE CITY OF CAMBRIDGE, FURNAS COUNTY, NEBRASKA, establishing salaries and compensation for City employees; repealing all prior conflicting ordinances; and ordering the publication and an effective date of this ordinance.

BE IT ORDAINED BY THE MAYOR AND CIT COUNCIL FOR THE CITY OF CAMBRIDGE, NEBRASKA AS FOLLOWS:

Section 1. Mayor and City Council Salaries set by Ordinance No. 695, Approved October 4, 2010.

Section 2. That the following schedule be and hereby is adopted as the salary schedule for employees of the City of Cambridge, Nebraska as to be effective April 17, 2023:

New Business:

- A. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve Resolution No. 2023-04-01 with correction of Swimming Pool Rental Fee per hour at \$100.00. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

City of Cambridge
Resolution No. 2023-04-01
(Amending Swimming Pool Admission Fees and Adding Returned Check Fee)

BE IT RESOLVED by the Mayor and City Council of the City of Cambridge, Nebraska, that the following fees and charges be and hereby are amended and established and shall be effective upon passage:

Municipal Code: _____ Description: _____ Fee: _____

Administration:

1-107	<u>Public Records</u> ; certified copies [also in 1-504 (1)] Per double sided page	.25
	All other copies per sheet	.25
1-605	<u>Credit Card Surcharge Fees:</u> Pay Port Transaction Fees:	Credit Card Fees 2.49% PIN Debit Card \$2.95 ACH Charges \$1.75

Swimming Pool:

2-403	<u>Swimming Pool Admission Fees:</u>	Family Season Pass \$100.00 Single Season Pass \$60.00 Daily Kids Pass (5 & under) Free K-12 Daily Pass \$2.00 Adults Daily Pass \$3.00 Lap Swim \$2.00 Senior Lap Swim Pass \$40.00
2-404	<u>Swimming Pool Rental Fee per hour</u>	\$100.00

Cemetery:

2-507	<u>Cemetery Deed of Conveyance:</u>	Each space \$150.00 One Half Lot (3 spaces) \$450.00 One Lot (6 spaces) \$900.00
2-510	Lot Transfer Fees	\$10.00
	Openings/closing	\$300.00
	Openings for cremains	\$100.00

Dogs:

3-203 (B)	<u>Dog License Fees</u>	\$3.00
3-205	Duplicate Tag	\$1.00
3-220 (B)	Dogs; impoundment fee	\$50.00
3-220 (B)	Dogs; impoundment fee: daily board	\$65.00

Animals:

3-303	Fowls: Written permission	\$5.00
3-305	Animals; impoundment	\$50.00

Nuisance Abatement:

3-403 (P)	Mowing-mobilization	\$100.00
3-403 (P)	Mowing- per hour cost	\$100.00

3-412 (A)	Nuisances; administrative fee	\$50.00
3-412 (A)	Cleanup Nuisance Property- mobilization fee	\$100.00
3-412 (A)	Cleanup Nuisance Property- labor (per hour per person)	\$100.00
3-412 (A)	Cleanup Nuisance Property- equipment (per hour per equipment)	\$100.00
3-412 (A)	Cleanup Nuisance Property- disposal fee	Actual Cost

Vehicles & Traffic:

4-216 (B)	Illegally parked vehicles; towing	Actual Cost
4-216 (B)	Impound Fee; Daily	\$10.00

Business Regulations:

5-201 (b)	Peddlers and Solicitors; registration fee (Documents Required)	\$25.00
5-401	Tobacco License Fee	\$10.00
5-502	Electrician's License	\$10.00

Public Ways and Property:

6-113 (C)	Cut Curb/driveway; deposit (per lineal foot)	\$4.00
6-113 (C)	Cut Curb/driveway; bond	\$0.00

Public Utilities:

7-103	Utilities Deposit (Waived with letter of credit)	\$300.00
7-103	Return Check Fee	\$25.00
7-103 (E)	Sewer Hookup; permit/inspection fee	\$50.00
7-103 (E)	Water Service; tap fee	\$50.00 Plus cost
7-105 (B)	Utilities; Reconnect fee [also 7-106 (D)]:	
	Disconnect for Non Payment during working hours	\$80.00
	Reconnect for Non Payment during working hours	\$80.00
	Disconnect for Non Payment after working hours	\$160.00
	Reconnect for Non Payment after working hours	\$160.00
7-106 (E)	Reconnect Electric or Water fee: At the request of the consumer	\$25.00 Each Service

Water Emergency Violations:

7-225 (C)	Water Emergency; reconnect fee	\$25.00
	Additional increased for each Subsequent Reconnection by	\$25.00

Moving Buildings:

7-408 Electric; building moving; deposit \$100.00
Plus estimate cost

Building Permits:

9-201 (B) Building Permit Fee No Charge
9-301 (A) Building Moving; deposit \$100.00
Plus Estimated Cost

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor is authorized to sign this resolution, and that any ordinance or resolution in conflict with this Resolution is hereby revoked to any part in conflict herewith.

INTRODUCED AND PASSED THIS _____ DAY OF _____, 2023.

SIGNED:

David Gunderson- Mayor

Attested to:

Courtney Stanton- City Clerk

- B.** City Council reviewed the Interlocal Law Enforcement Agreement. Contract was increased to \$5,666.67 per month calculated on CPI. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve Interlocal Law Enforcement Agreement. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.
- C.** Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve Manager Application Casey’s 2709 – Nebraska Liquor Control Commission. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.
- D.** Terry Smith-Engell was present to review policy changes. \$10,000.00 wind and hail added. Additions to the policy were the new ambulance, 2022 CAT and picnic shelter. Council discussed increasing the pool value to include equipment, fence and bathhouse. The current amount insured for the bathhouse was \$229,000.00 and does not include equipment. Mayor Gunderson will contact Miller & Associates to request appraisal for the bathhouse. Council also discussed Workman’s Comp insurance. The mod for workman’s comp has increased to 17% due to number of claims for Fireman/EMT. The increase for the mod relates to all employees. Terry

informed the council that going to a different carrier such as Travelers would decrease the mod but not for 2 years and the annual premium rates would increase. Courtney will call Terry in August 2023 to discuss premiums prior to budget. City Council will review workman's comp the first meeting in February 2024 regarding changing workman's comp carrier. Vernita Saylor stated the motion, seconded by John Kutnink, to approve paying Hometown Agency claim as presented in the amount of \$172,194.00. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

Adjournment:

Kevin Banzhaf stated the motion, seconded by Mike Harris, to adjourn at 8:44 P.M. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

Attest: _____
Courtney Stanton, City Clerk/Treasurer

David Gunderson, Mayor